

Computer-based testing for CA-NV AWWA certification

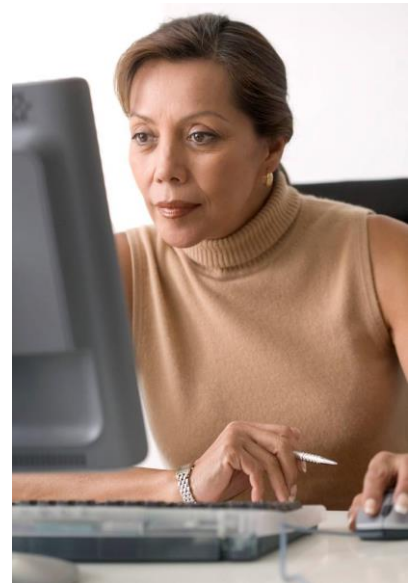
CA-NV AWWA uses a computer-based exam for certification exams. Candidates may take their certification exam on a computer at testing sites in cities across California and Nevada.

Paradigm Testing provides professional testing sites for the BPAT and CCCS certification computer-based exams.

Why use computer-based testing?

We believe computer-based testing will benefit candidates because it:

- Offers more testing dates.
- Eliminates the application deadline.
- Gives immediate exam results and a diagnostic profile.
- Provides a better testing environment.
- Helps keep program costs down.



When is the application filing deadline?

There is no filing deadline. When you meet all the certification requirements, you can apply to take the exam.

What are the exam dates?

There are no designated exam dates. You schedule when you want to take the exam depending upon availability at the selected exam site.

How do I apply to take the exam?

The application process stays the same. First you must meet all the certification requirements (education, training and experience) before applying. After meeting the requirements, complete your certification application for the certification in which you are requesting. Mail or email the application along with payment to CA-NV AWWA 10435 Ashford St., Rancho Cucamonga, CA 91730, genriquez@ca-nv-awwa.org, Fax # 909-481-4688.

Can I pay at the exam site?

No, payment is part of the application submission.

What happens after I apply to take the exam?

Your application must be approved by CA-NV Section of AWWA. After full approval, you will be sent an approval letter with instructions on how to schedule the certification exam.

Where are the testing sites?

Anaheim	Glendale	Sacramento (2)	Stockton
Bakersfield	Hayward	Salinas	Tustin
Burbank	Long Beach	San Bernardino	Tustin
Burlingame	Los Angeles (2)	San Diego (4)	Walnut
Calimesa	Morgan Hill	San Francisco	Yucaipa
Ceres (Modesto)	Northridge	San Jose (4)	NV
Fountain Valley	Oroville	Santa Ana (2)	Las Vegas (2)
Fresno	Palm Desert	Santa Clara	North Las Vegas
Fresno	Riverside	Santa Maria	Reno (2)

You will receive a confirmation by email from Paradigm Testing with your opportunity to select a date, time, and location for the exam. The confirmation message will include driving instructions and parking information in your confirmation e-mail.

What happens if I can't make my scheduled exam time?

You may reschedule an appointment one time without penalty if you contact CA-NV AWWA a minimum of two business days prior to your scheduled examination date.

What happens if I am late for my exam time?

Just like the written exam, plan on arriving about 15 minutes early to allow for traffic or unforeseen problems. CA-NV AWWA policy allows candidates to still take the exam even if they are 15 minutes late. If you are later than 15 minutes, you will not be allowed to take the exam.

What should I bring to the exam site?

- A government-issued ID with a photo and a signature. Your signature on exam day must match your ID. The name on the ID must match the name on the application form.
- If you wear special glasses when you work at a computer, be sure to bring them.
- No writing instruments or personal belongings are allowed (scratch paper or a white board may be provided, which will stay at the exam site when you finish).

How long will I have to complete the exam?

The same as the written exam, you have 3 hours (running time) to complete the exam.

When will I get my exam results?

Your exam results are printed and given to you immediately after completing the exam (Pass or Fail).

How does CA-NV AWWA get my exam results?

The results are sent electronically to the CA-NV AWWA office in Rancho Cucamonga.

After I pass the exam, what do I have to do to get my certificate?

Nothing; CA-NV AWWA will process your certificate once all portions of the exam results are received. The effective date of your certificate will be the day you passed all portions of the exam. It will take approximately 30 calendar days to receive your certification card and wall certificate by postal mail.



If I don't pass the computerized exam, how do I schedule a retake?

To retake a certification exam, follow the instructions on the score report. You will need to repeat the same process to apply for exam.

I'm not familiar with computer-based testing. Will someone be there to help me?

Before starting the exam, you may complete a short exercise to become familiar with the computer, question layout and features of the computerized testing. You choose the correct answer by using a mouse or typing the appropriate letter. CA-NV AWWA field tested the format. Candidates with limited computer skills had no problem completing the exam.